

Neurocognitive Resources Feedback Letter Instructions (Previously referred to as Psychologist Corner Instructions):

Step 1: Unblock the Internet Explorer Pop-up blocker by performing the following steps:

1. Select Settings
2. Click on site permissions
3. Click on Pop-up and redirects
4. Click Allow
5. Enter the CKiD website address in the space provided to allow pop-ups
https://statepiaps8.jhsph.edu/ckid/psychologist_corner/cognitive_form.asp

Step 2: Select the date of Evaluation from the pull down menu.

Date of Evaluation:

1 1 05 mm/dd/yy

Step 3: Enter the following:

Participant's first and last name

Participant's Date of Birth

Name and email address of the person generating the letter

Step 4: Select ALL administered tests by activating the radio button.

The reset button will erase the data from the entire form.

Reset

Step 4: Data enter the scale scores, T scores, age equivalent and percentile scores where applicable. Use the tab button to move from text box to text box. If the scale score is a value in the "below average" range, the radio button will automatically become activated.

34 Gross motor < 35: ☒

Step 5: Type any additional comments that you would like to include in the letter at the bottom of the screen in the text box.

Step 6: Click Nephrologist to generate the standardized letter to be distributed to the participant's Nephrologist.

Nephrologist Letter

Step 7: Click Family Feedback letter to generate the standardized family feedback letter.

Family Feedback Letter

Step 8: Click Young Adult letter to generate the standardized feedback letter for young adult participants.

Young Adult Letter

Step 9: Save generated letter to your PC by selecting File then Save As. Save the document as a Word Document.

File name: feedback_letter.doc Save
Save as type: Word Document (*.doc) Cancel